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## **VOLUNTEER VISITOR INFORMATION ASSISTANT ART CENTER AIDE POSITION DESCRIPTION**

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**YOSEMITE  
CONSERVANCY**

### **Title: Art Center Aide**

#### **Position Summary**

The Art Center Aide is a Visitor information assistant dedicated to the Happy Isles Art and Natures Center. The Art Center Aide plays an essential role in promoting the Conservancy and park stewardship as well as enhancing the visitor experience. The art center aide will educate visitors and answer questions about the park, in addition to promoting and supporting the Conservancy's art programs. Volunteers are expected to work 32 hours per week on a schedule determined by management, typically from 10 am to 4 pm daily. Mandatory training is provided by Yosemite Conservancy and the National Park Service. Volunteers work for approximately one month. The season for the art center aide is May through September.

#### **Duties and Responsibilities**

The art center aide will focus on assisting visitors in exploring and experiencing the art programs at Happy Isles Art and Nature Center as well as providing visitor information and wayfinding. Duties may include:

- Greeting visitors, providing general information on basic park orientation, recreational activities, cultural and natural history, and assisting them in registering for art classes
- Promoting the Conservancy by introducing visitors to our projects, programs, and art classes and how to be involved with the organization
- Assisting with preparation and clean-up of daily art classes
- Assisting daily art instructors with class logistics
- Performing additional duties assigned by art and nature center staff related to the daily operation of the art center

#### **Qualifications**

The Conservancy seeks friendly, approachable volunteers who thoroughly enjoy engaging with visitors. Applicants should possess knowledge of Yosemite National Park and Yosemite Conservancy's mission of education and stewardship in the park. They should also recognize the honor and privilege of working in a World Heritage Site in partnership with the National Park Service. At a minimum, applicants should meet the following requirements:

- Be 18 years of age and a US citizen
- Possess a high school or equivalent diploma (college coursework preferred).
- Have experience and knowledge of Yosemite due to previous visits
- Be friendly, outgoing, and professional
- Possess excellent customer service skills, the ability to work independently, and a commitment to teamwork
- Have experience camping and living congenially in communal campsites
- Be willing and able to work while hiking/walking, standing or sitting in sunny, rainy, or dusty conditions
- Be able to lift boxes weighing approximately 25 pounds.
- Travel from campgrounds to worksites on foot, bike, shuttle or personal vehicle.

- Be interested in Yosemite Conservancy's art programs

**Training Requirements**

- Upon acceptance to the program, all emailed training materials from the Conservancy must be read and studied.
- Training by Conservancy and NPS personnel on the day following campground check-in is mandatory.
- Additional training required by NPS, the concessioner, DNC, and/or Conservancy staff specific to the art center and the youth art program is mandatory.
- Utilizing and building upon existing resources including a binder of possible projects and park interpretive materials is expected.

Position Status: Seasonal Volunteer

Work Hours: Minimum of 32 hours

Supervisors: Yosemite Conservancy Volunteer Program Management and Yosemite Art Center Coordinator

Health Benefits: Federal Workers Compensation provided by the National Park Service